

## Instructions for “Request for Assistance with Appointed Minor’s Attorney” form

1. Fill out all information about who you are, where you live, and how you can be contacted.
2. In the last paragraph describe the problem you are having with your attorney. Provide as much detail as you can. For example, if your issue with your attorney is that she never returns your phone calls, give dates (or estimate of dates) you tried to call and did not hear back. If you have tried to email your attorney, let the judge know when and what issues you were having. Also let the judge know if your attorney takes a long time or doesn’t respond at all. Let the judge know how you have tried to resolve the problem. Also let the judge know if something happened to you as a result of your attorney not responding to you or as a result of her acting against your wishes.
3. If you don’t have the presiding judge’s name/address, Google the county and “juvenile dependency court directory” and see if you can find it that way. If you need assistance, call Advokids.
4. Don’t forget to sign the bottom of the letter after “Thank you for your assistance,”
5. Mail this letter to your judge.
6. Keep a copy for yourself.